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## **Newsong LA Job Description: Children's Ministry Director**

### **Overview**

Newsong Los Angeles Covenant Church is a multi-ethnic church with the values of Christ, Community, and Cause with a one word vision of: Reconciliation. Newsong LA is a part of the Evangelical Covenant Church denomination. We are looking to hire a full-time Children's Ministry Director who has a deep relationship with Christ and a desire to see discipleship advanced through ministry to children and families. This individual must have strong leadership skills, be a self-starter and able to work both in collaborative and independent settings. The ability to shepherd and disciple volunteer teams and families is also required.

### **Responsibilities**

- Run a Sunday morning program for children at 2 services for toddlers through 5<sup>th</sup> graders
- Recruit, interview, train, schedule, manage, and disciple volunteers
- Implement and maintain a Bible based curriculum for kids
- Create systems to continually equip volunteers
- Organize and oversee special events for Children's Ministry
- Provide child care options for NSLA events as needed
- Manage NSLA Kid's database and systems
- Maintain a fun and safe environment for kids
- Cultivate interaction between NSLA Kids and the larger church community
- Cultivate relationships with parents and facilitate on-going communication
- Build a family ministry where parents are equipped to be their children's primary shepherds
- Collaborate with staff and other leaders
- Participate in the life of NSLA and grow in community

### **Qualifications**

- Love for Jesus and His church
- Agreement with the statement of faith, theology, and philosophy of NSLA
- Spiritual maturity and integrity, as described in I Timothy 3:1-13
- Love for ministry in a multicultural, urban context
- At least 3 years of ministry or teaching experience required, 5 years or more preferred
- Bachelor's degree required, Master's degree in a related field preferred

### **Knowledge and Skills**

- Deep understanding of the Bible and Christian doctrine
- Demonstrated ability to equip volunteer leaders and shepherd families
- Strong written and verbal communication skills with children, parents, volunteers, and staff
- Capacity to work independently as well as in collaborative environments
- Project management experience
- Demonstrated leadership and organizational ability
- Ability to develop and improve systems and materials
- Adaptability to growth and change

### **Related Information**

- Full Time/Exempt/Salaried
- Flexibility to work from home or in office
- Salary Range: 44,000-50,000
- Benefits: Medical, Vacation, Cellphone