

HILLSIDE COVENANT CHURCH

JOB DESCRIPTION

POSITION:

DIRECTOR OF MISSIONAL FAMILY MINISTRIES – Part time – 20 hrs./week

PRIMARY FUNCTION:

The Director of Missional Family Ministries exists to connect families to the internal life of the church and to connect the church to the families in our community. This position is primarily not a *program generator*, but a strategic advocate for families and their holistic integration into all the programs of the church. In particular, this person would work in creative collaboration with the Directors of our Children, Middle School & High School programs to encourage faith nurturing relationships between youth, families, extended families, and the older generations within the Hillside Body. The Director of Family Ministries is responsible to equip families to become missional outposts in their neighborhoods. Further, the DFM will coordinate outreach strategies that intentionally seek out connection with families unconnected to Christianity and invite them into our circle of loving and supportive community. This position reports to the Associate Pastor.

Ministry Responsibilities:

- 1) Work with Pastoral Staff to ensure that Family Ministry is integrated into the life of Hillside as a whole, including opportunities for all generations to worship, learn and serve together
- 2) Provide regular parenting classes, seminars and opportunities for missional equipping
- 3) Work with Directors of Middle School & High School to address current needs of the parents of Middle & High School students
- 4) Work with the leadership of MOPS to provide training & equipping as well as be the liaison to Hillside as a whole
- 5) Work with the Church community to provide family–nurturing events
- 6) Work to inculcate in families their beachhead identity and support
- 7) Actively be present in the community, building relationships and Spirit-guided connections
- 8) Serving as Hillside point person with Parkmead Elementary, Tice Creek School, and the Parkmead neighborhood
- 9) Work with families to respond to Spirit-highlighted needs in our community
- 10) Develop yearly calendar and prepare annual budget

Meetings:

- Regular Meetings with Associate Pastor
- Weekly Pastoral Staff Meetings
- Quarterly – Children and Family Team Meeting
- Attend MOPS meetings
- Occasional Meetings with Staff and Council

POSITION EDUCATIONAL AND EXPERIENCE REQUIREMENTS:

- Strong sense of mission and heart for ministry
- Proven leadership and management skills in Family Ministry
- Possesses strong servant leadership, relational, teaching, discipleship and administrative skills
- Goal oriented and a self-starter
- Team player – committed to working as a part of a staff team
- Organized and professional in communication, planning and preparation
- A minimum of a bachelors' degree, or equivalent experience

PRINCIPAL RELATIONSHIPS:

- Reports to the Director of Spiritual Formation
- Partnership with the Director of Middle School Ministries, Children's Ministries, and High School Ministries as part of the Spiritual Formation Team.
- Is a member of the Pastoral Staff Team

9/01/05